

Supplier Audit, Mentoring and Training

本公司透過選商、績效評估、稽核、輔導訓練，以合作為基礎，將永續的要求貫徹於供應鏈日常管理之中。此外，本公司定期召開管理審查會議或不定期召開臨時會議，與各事業部主管及品質管理及相關業務單位共同鑑別並管理供應商產能不足、品質/環安問題或供應鏈中斷等相關風險議題

HONGIA apply ESG to daily supply chain management (SCM) by supplier selection , evaluation , mentorship, training and collaboration. Besides, in order to manage some risky problems such as the lack of productivity, quality, environmental safety and supply chain interruption, HONGIA organize routine management review meeting or non -scheduled meeting, coordinate with interdepartmental group.

供應商都應支持且遵守 鴻記要求的事項如下列附件

HONGIA expects supplier compliance the requirements as follow:

[B2 供應商行為準則] 分為四個面向:

B2 Supplier Code of Conduct] Divided into four parts:

勞工權益: 工資與福利/人道待遇/不歧視/自由結社

Labor's right: Wages and Benefits/Human

Treatment/Non-Discrimination/Freedom of Association

健康安全: 工作安全/工作士氣

Health and Safety : Job Safety/ Employee Morale

環境友善: 預防污染/節約資源

Friendly environment : Pollution Control/ Energy Conservation

道德規範: 誠信經營/資訊公開/知識產權

Ethical Rules : Ethical Company with Integrity / Freedom of Information/

Intellectual property

[B3 衝突礦產政策]

[B3 Conflict Minerals Policy]

[B4 綠色採購]

[B4 Green Procurement]

供應商評核

Supplier rating system

供應商每年進行供應商評核作業,分為存貨類供應商及服務類供應商(包含設備/機台及廢棄物), 若評核分數低於公司要求, 將列入稽核輔導的優先對象。

HONGIA does suppliers rating every year and divides our suppliers into two parts, which are raw material and service (include facility/machine/waste treatment). However, deficient suppliers will have to undergo audits and follow corrective guidelines.

- 存貨類・針對 交期/品質/技術能力/勞安/供應能力...等面向由各權責單位進行年度評核。另不定期針對關鍵性物料進行供貨能力/國際品質環安認證證書審查。
- Raw material category: Delivery date/Quality /Technical skill/Occupational Safety/Supply ability , each part have its performance reviewed by HONGIA departments . Besides, HONGIA has reviewed Supply ability/ International Environment Safety Certification from time to time.
- 服務類・針對服務品質/配合度/勞安法規/價格競爭 等面向由各權責單位進行年度評核。
- Service category: HONGIA has set annual review on Service Quality/ Compatibility/Occupational Act/Price Competition.

供應商稽核及輔導

Supplier Audit and Mentorship

本公司成立稽核小組及輔導團隊, 針對供應商的缺失追蹤改善進度, 共同提升品質與技術、精進製程、提升良率、強化環保安全衛生績效、導入自動化提升產能。經稽核及輔導後仍無法改善, 則列為停止採購供應商。

HONGIA sets up Audit & Mentoring team and cooperates with suppliers. We track supplier' s flaw, enhance quality/skill/yield loss, reinforce environmental performance review and import automated system.

HONGIA mentors our suppliers and audit them. However, HONGIA will stop cooperating with these suppliers when they fail after being audited and guided.

供應商訓練

Supplier Training

本公司會不定期舉辦訓練, 透過不同形式的引導與溝通, 有效提升環保與安全衛生績效並且符合國際規範, 課程包含職場衛生/員工健康/消防保養/破盤查/氣候變遷/法規風險/從業道德與衝突礦產

HONGIA has irregularly held training course. By using different kinds of mentorship and communication to enhance environment/safety& health performance review and conform to international standard. HONGIA's course include Occupational Safety/ Labor Health / Fire Preparedness / CFV / Climate Change / Regulation / Ethics / Conflict Minerals

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